

## OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

www.tuv.com ID 9108658749

23 December 2021

MEMORANDUM NO. 727

Series of 2021

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All Concerned

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**Recall of Leave** 

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name	Schedule of Leave
Honey Sofia V. Colis	December 20, 21, 22, 23 & 24, 2021
Maria Roberta S. Miraflor	December 20, 21, 22, 23 & 24, 2021

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

Droeident

CC:

**RSPPRO** 

Records

File