

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



12 December 2000

MEMORANDUM CIRCULAR NO. 101

Series of 2000

T O: All Concerned

R E: Cultural Outfit for Year 2000


CSC Resolution No. 002515 of the Civil Service Commission mandates for the wearing by all government employees of Filipiniana attire every Monday.

Since we have little savings, this office shall allow qualified ViSCA staff under PS funding based on uniform allowance guidelines to avail of the P1,200.00 cultural outfit as allowed in the General Appropriations Act by reimbursement.

Department/Office Heads and Center Directors are requested to require all their staff qualified to avail of this cultural outfit to purchase their Filipiniana attire not to exceed P1,200.00 each and to submit the procured items for inspection.

Reimbursement should be prepared per office/department and submitted to Accounting Division not later than December 26, 2000.

Please be guided accordingly.


PAQUENCIA P. MILAN
President