



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
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Office of the President

6 June 2003

MEMORANDUM NO. 118

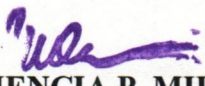
Series of 2003

T O: Office/Department/Center Heads

R E: Computer Training for Excel Program

Please allow your clerks, REMOs and DEMOs to attend a computer training for EXCEL Program on June 11-12, 2003. Attached is the listing of those who are required to attend.

For your information, guidance and compliance.


PACIENCIA P. MILAN

President 

*Venue: ^{DCST}
^ Computer Lab.

EXCEL PROGRAM

NO.	DEPT./OFFICE	NAME
1.	Accounting	IMPAS, Erlinda V.
2.	Accounting	STA. IGLESIA, Roque D.
3.	Accounting	VIDAL, Prisco P.
4.	Budget	DIANO, Ederlina S.
5.	Budget	MANATAD, Teresita G.
6.	Cash	ARRADAZA, Asuncion C.
7.	CEAT (Villaba)	CARPIO, Aurora A.
8.	DASS	CAPRICHO, Joserose B.
9.	DCST	VERGARA, Rafael B., Jr.
10.	DDC	CACHUELA, Luzminda G.
11.	DFCS	MONTEJO, Analou S.
12.	DLABS	ALKUINO, Lolita V.
13.	DOH	DURAN, Gilda D.
14.	DPAC	FILIPINO, Carmela A.
15.	DPM	AMIHAN, Marcelina C.
16.	FMO	CO, Jocelyn T.
17.	HRMDO	BIBERA, Regina C.
18.	IHK	MANAGBANAG, Araceli M.
19.	Infirmary	ORQUILLA, Marilyn A.
20.	ITE	OMEGA, Randy G.
21.	Library	SUBERE, Eva S.
22.	LSULHS	MONTAJES, Rosita S.
23.	NARC	FLORES, Ma. Zaida A.
24.	NCRC	ABING, Paulina P.
25.	ODA	COMON, Concepcion A.
26.	ODAE	CALLEJA, Juvy C.
27.	OGS	SORIA, Elvira L.
28.	OP	LARROSA, Josefina M.
29.	OTMSC	NAYRE, Shirley T.
30.	PPO	PATOLILIC, Perseveranda O.
31.	PRCRTC	TEODOSIO, Socorro B.
32.	Procurement	APAS, Thelma P.
33.	Property	BASLAN, Ma. Fe A.
34.	Records	PAÑA, Manuel O.
35.	Registrar	BARTOLINI, Manuel C.
36.	Registrar	LAPICEROS, Adriana M.
37.	Registrar	MILAN, Adelina I.
38.	Registrar	VILLAS, Norma O.
39.	SDMU	DARGANTES, Editha F.
40.	ViCARP	POSAS, Arsenia M.