



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

Office of the President

4 December 2001

**MEMORANDUM NO. 166**  
Series of 2001

**T O: Prof. Jesusito L. Lim**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Leyte State University on December 5-7, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

A handwritten signature in blue ink, appearing to read "P. Milan", is written over a purple rectangular stamp.

**PACIENCIA P. MILAN**  
President

cc:

Personnel

Accounting

Cash

COA

Budget/FMO

Records

File

- 12/6/01  
- 12/6/01  
- 12/6/01  
- 12/6/01  
- 12/6/01  
- 12/6/01