



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

*Office of the President*

17 November 2004

**MEMORANDUM CIRCULAR NO. 80**  
Series of 2004

**T O: All LSU Faculty and Staff**

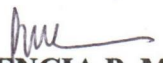
**R E: Baybay Town Fiesta 2004 Socio-Civic Activities**

The Municipal Government of Baybay has been very supportive of the University's programs and activities throughout the years. One way by which we can show our appreciation for all the support extended to LSU is by helping to financially support the socio-civic activities during the annual Baybay town fiesta celebration.

As practiced, all faculty and staff are therefore, strongly enjoined to contribute generously in this undertaking. It is suggested for employees receiving a monthly salary of P10,000.00 or more to make a voluntary contribution of P100.00 while those receiving less than P10,000.00, a voluntary contribution of P50.00.

**Your Voluntary Contribution** collected by each designated department/unit/center collector will be turned over to Prof. Thelma Zafra on or before December 10, 2004.

The cooperation of everybody is strongly enjoined. In the spirit of peace and unity, let us join the town of Baybay in this undertaking.

  
**PACIENCIA P. MILAN**  
President

cc: Prof. Thelma Zafra  
Records  
File