MEMORANDUM NO. 77 Series of 1990

T O: Mr. Nicolas Ampatin

R E: AWOL

You have been reported by Dr. Manuel K. Palomar, Director of the Philippine Root Crop Research and Training Center, to whom you have been assigned as your immediate supervisor effective February 26, 1990, to have violated civil service rules on vacation leave on several occasions. In this connection, please explain within five (5) days from the above date why you should not be charged administratively for being AWOL from ViSCA during the periods cited by Dr. Palomar.