



# Visayas State University

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Office of the President

September 7, 2012

Memorandum Circular No. 66

Series of 2012

To: **All Concerned Staff**

Re: **Working Committees for the 13<sup>th</sup> International Seminar and Workshop on Tropical Ecology on September 24 – October 6, 2012**

The Visayas State University (VSU) thru the Institute of Tropical Ecology and Environmental Management (ITEEM) will hold the 13<sup>th</sup> International Seminar and Workshop on Tropical Ecology on September 24 – October 6, 2012. A list of working committees is created to ensure a smooth and successful activity. Likewise, all Chairpersons and Co-Chairpersons of the different committees are requested to convene their respective committee members as soon as possible to discuss their assignments.

**A. Steering Committee**

Chairperson: Dr. Paciencia P. Milan  
Members: Dr. Humberto R. Montes, Jr.  
Dr. Maria Juliet C. Ceniza  
Dr. Victor B. Asio

**B. Program, Invitation and Socials**

Chairperson: Dr. Maria Juliet C. Ceniza  
Co-Chairperson: Dr. Humberto R. Montes, Jr.  
Members: Ms. Eliza D. Espinosa  
Ms. Elvira B. Gorre  
Ms. Anna Sedigo  
Mr. Arturo S. Bastasa

**C. Accommodation, Registration & Secretariat**

Chairperson: Dr. Reneza S. Come  
Members: Ms. Eliza D. Espinosa  
Mr. Noel M. Alkuino  
Ms. Anna Sedigo

**D. Transportation and Field Trip Coordination**

Chairperson: Dr. Humberto R. Montes, Jr.  
Members: Mr. Jovenal M. Belarmino  
For. Hernando L. Mondal  
Engr. Jimmy O. Pogosa  
Mr. Arturo S. Bastasa

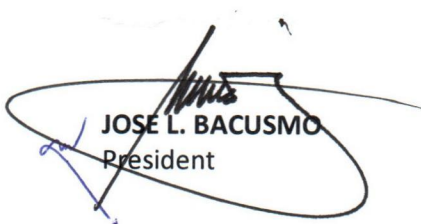
**E. Venue Preparation and Demolition, Audio-Visual Equipment**

Chairperson: Prof. Elizabeth D. Briones  
Co-Chairperson: Ms. Vilma C. Olleras  
Members: Ms. Nelita C. Bornias  
Mr. Clementino Borela  
Mr. Arnel P. Gucela

**F. Food Service/Meals and Snacks**

Chairperson: Ms. Vilma C. Olleras  
Members: Mr. Noel M. Alkuino  
Guesthouse Staff

Your usual cooperation will be highly appreciated.

  
**JOSE L. BACUSMO**  
President