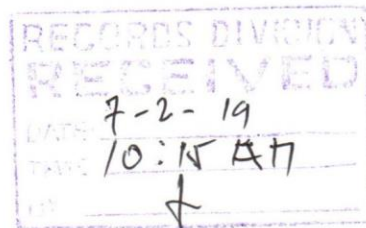




28 June 2019

**MEMORANDUM NO. 265**  
Series of 2019



**T O: Prof. Allan A. Ramal**


**R E: Designation as OIC Head, Culture and Arts Center**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Head, Culture and Arts Center effective July 1, 2019 until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: OVPI  
OVPAF  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
ODF/Budget  
ODAHRD/PRPEO  
CAC  
USSO  
IASO  
Accounting  
COA  
Cash  
Registrar  
Records   
File