



4 May 2017

MEMORANDUM CIRCULAR NO. 34
Series of 2017

T O: Vice Presidents, College Deans, Directors, Department/Office Heads and Others Concerned

R E: Non-Submission of New Personal Data Sheet as Required by the Civil Service Commission

OP Memorandum Circular No. 23, series of 2017 directed all VSU employees to submit updated Personal Data Sheet (PDS) in compliance with CSC Resolution No. 1700656, series of 2017 not later than April 25, 2017 to ODAHRD in order to meet the April 30, 2017 deadline imposed by the CSC.

Unfortunately, there are still a number of VSU employees who have not yet submitted the required PDS as per attached list.

In this connection, all concerned are given until May 8, 2017 to submit the required PDS to ODAHRD. Concerned Department Heads and Secretaries are requested to personally follow up compliance of this directive among their concerned employees, especially those on scholarships.


EDGARDO E. TULIN
President

LIST VSU EMPLOYEE WHO HAVE NOT BEEN SUBMITTED THE REQUIRED PDS

NO.	NAME	SEX	PISITION	DEPARTMENT	REMARKS
1	ABERILLA, Jovel M.	M	Instructor I	IHK	Study Leave-Cebu
2	ABING, Paulina P.	F	Administrative Aide VI	NCRC	
3	ABRERA, Marcelo, Jr. T.	M	Instructor I	DCE	
4	ALDE, Mannylen C.	F	Instructor I	DPM	Study Leave-UPLB
6	ALVIOLA, Ulderico B.	M	Administrative Officer IV	IO	
7	ANTIPASO, Vicente B.	M	Associate Professor IV	IHK	
8	APALE, Karina Immaculada B.	F	College Librarian II	Library Service	Leave of Absence
9	ARCE, Lisa I.	F	Instructor I	PhilRootcrops	Study Leave
10	ASIO, Luz G.	F	Science Research Assistant	PhilRootcrops	
11	ASIO, Victor B.	M	Professor VI	DSS	
12	AURE, Ma. Rachel Kim L.	F	Assistant Professor I	DTE	
13	AURE, Rev Rhizza L.	M	Instructor II	DMP	Study Leave
14	AUREO, Maricel V.	F	Administrative Aide IV	Cash Division	
15	AVILA, Doryn Jan L.	F	Instructor I	DBM	Study leave
16	BALBARINO, Edwin A.	M	Professor I	FARMI	
17	BALES, Milagros C.	F	Associate Professor V	DAEE	Sabbatical Leave-US
18	BALIAD, Mario E.	M	Associate Professor III	NCRC	
19	BANDALAN, Eileen B.	F	Instructor I	DFST	Study Leave
20	BANDE, Marlito Jose M.	M	Assistant Professor II	ITEEM	
21	BANDE, Rhodora A.	F	Assistant Professor I	DLABS	Study Leave
22	BASLAN, Aivie S.	F	Instructor I	DTE	
23	BELMONTE, Rudy V.	M	Security Guard II	Security Office	
24	BELONIAS, Beatriz S.	F	Professor III	DBS	
25	BENCURE, Jannet C.	F	Assistant Professor III	DGE	Study Leave
26	BEREZO, Perlie R.	F	Instructor I	DLABS	
27	BESTIL, Ella Lois T.	F	Media Production Specialist II	OP	
28	BITACURA, Jayzon G.	M	Instructor II	DBS	
29	BONTUYAN, Velma P.	F	Administrative Officer V	VMO	
30	BORELA, Clementino A.	M	Administrative Aide VI	OVPAF-IU	
31	BULAYOG, Ernesto F.	M	Associate Professor III	DOE	
33	CALUNGSOD, Phoebe Lynn B.	F	Instructor II	CON	Study Leave
34	CAÑA, Lolito D.	M	Administrative Aide IV	Printing Press	
35	CERNA, Julious B.	M	Instructor I	DFST	Study Leave
36	CLORES, Aileen Y.	F	Assistant Professor I	DCHM	
37	COLIS, Honey Sofia V.	F	Administrative Officer IV	OP	Exchange program
38	COME, Warren D.	M	Instructor II	DAS	Study Leave
39	COMPENDIO, Crisyl S.	F	Instructor I	DTE	
40	CORTES, Jed Asaph D.	M	Instructor I	DDC	
41	DE ASIS, Juan C.	M	Administrative Assistant III	GSD	
42	DE PAZ, Julius Carlo G.	M	Instructor I	DLABS	
43	DEMATAWARAN, Glades J.	F	Instructor I	DTE	
44	DUATIN, Flora Mia Y.	F	Associate Professor II	NARC	Study Leave
45	ESPINA, Climaco D. Jr.	M	Associate Professor III	DMP	
46	ESPINA, Dinah M.	F	Associate Professor III	DAS	
47	ESPINOSA, Antonio C.	M	Security Guard I	Security Office	
48	ESPINOSA, Graciana M.	F	Administrative Aide VI	Records Divisio	
49	FLANDEZ, Arlin B.	F	Administrative Aide VI	IASO	
50	FLORENDO, Alfredo D. Jr.	M	Administrative Aide III	OVPI	
51	FLORENTINO, Nicolasa N.	F	Education Research Assistant	MMDC	Study Leave
52	GABUNADA, Lourd Franz M.	M	Instructor I	BIOTECH	Study Leave
53	GARRIDO, Rommel M. Jr.	M	Instructor I	DPBG	Study Leave-Netherland
54	GICA, Mae Claudine M.	F	Instructor I	DDC	
55	GODOY, Raul S.	M	Security Guard II	Security Office	

NO.	NAME	SEX	PISITION	DEPARTMENT	REMARKS
56	GONZAGA, Edilberto L. Jr.	M	Instructor I	VLHS	
57	GRAVADOR, Merle N.	F	Administrative Aide III	PRPEO	Leave of Absence
58	GUARTE, Roberto C.	M	Professor VI	DAE	
59	IBAÑEZ, Venice B.	F	Instructor I	DCHM	Study leave
60	JOYA, Mary Ann D.	F	Guesthouse Caretaker	VMO	
61	LAMBERT, Allen Glennie P.	M	Instructor I	VLHS	Study Leave
62	LAMBERT, Babylyn C.	F	Instructor II	DE	Study Leave
63	LAVEGA, Melinda L.	F	Associate Professor II	DTE	
64	LEORNA, Marisel A.	F	Assistant Professor II	NCRC	Study Leave
65	LULAB, Marvin Jay A.	M	Instructor I	DTE	
66	LUMACAD, Aniceta M.	F	Laboratory Technician II	DSS	Study Leave
70	MENDIOLA, Cesar B.	M	Security Guard II	Security Office	
71	MERTO, Gilbert O.	M	Security Guard I	Security Office	
73	MOQUIA, Dandy Lou A.	M	Instructor I	DVPCS	
74	OMEGA, Randy G.	M	Instructor II	DCHM	
75	ORACION, Marilyn Z.	F	Associate Professor III	DBS	
76	PACADA, Nevin A.	M	Administrative Aide VI	VCO	
77	PALERMO, Victoria G.	F	Science Research Specialist	PDDL	
79	PIDO, Nestor L.	M	Professor V	PhilRootcrops	
80	PRESBITERO, Lydia V.	F	Associate Professor III	DStat	
81	RABANOS, Charlito V.	M	Administrative Aide IV	VMO	
82	RESOS, Julien A.	F	Instructor I	DPBG	Study Leave
83	SALAS, Yssakhar A.	M	Instructor I	DPAC	Study Leave
84	SALES, Jude Nonie A.	M	Assistant Professor IV	DDC	Study Leave
85	SANTOS, Steven P.	M	Instructor I	DTE	
86	SINON, Feliciano G.	M	Professor VI	NARC	
87	TABUDLONG, Sheena Eunice B.	F	Instructor I	IHK	
88	TORRION, Charlindo S.	M	Instructor I	DMet	Study leave
89	VALENZONA, Eladio M.	M	Farm Worker I	DPBG	
90	VALENZONA, Mario Lilio P.	M	Supervising Administrative Office	GSD	
93	VILLAGONZALO, Ginas Aurea A.	F	Instructor I	DAS	
94	VILLOCINO, Aleli A.	F	Assistant Professor IV	IHK	
95	YU, Elwin Jay V.	M	Chief of Hospital I		Study Leave