MEMORANDUM NO. 94 Series of 1990

T O: Dr. Eliseo R. Ponce

R E: Designation as College Officer-in-Charge

You are hereby designated Officer-in-Charge of the College effective today, April 30, 1990, until my return from an official travel to Tacloban City. During this travel, I will attend budget consultation meeting with NEDA.

As OIC, you are authorized to exercise the full authority of the Office of the President including disbursement of funds for salaries and wages and for approved RIVs. However, disbursement of funds for capital outlay projects shall be acted upon my return.

Mai of VILLANUEVA President

Budget
Personnel
Accounting
Records

File