



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601
e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

28 September 2007

MEMORANDUM NO. 173
Series of 2007

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University on Oct. 8-11, 2007 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President

cc: OVPAF
OVPA
OVPDEA
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
ODF
ODA
Budget
Records
File