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Office of the President

4 November 2014

MEMORANDUM NO. 242

Series of 2014

T O: Ms. Cresilda B. Inot

R E: Designation as Head, Office of Research and Extension, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Office of Research and Extension, VSU-Villaba Campus vice Ms. Clea Anne V. Corsiga effective immediately until May 31, 2015 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. Felipe Q. Albeos
VSU-Villaba Campus
OVPI
OVPAF
OVPPRG
OVPRE
OUS
ODAHRD/PRPEO
ODF/Budget
COA
Accounting
Cash
Registrar
Records
File