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17 August 2021

MEMORANDUM NO. 552

Series of 2021

T O: Ms. Sheena Lee M. Demain

R E: Designation as Head, Department of Teacher Education,

VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Teacher Education, VSU-Villaba Campus effective immediately until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: VSU-Villaba

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OVPREI

OVPSAS

OVPPRGAS

OUS

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ODF/Budget

IASO

Accounting

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Registrar

Deans

Directors

Records

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