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Office of the President

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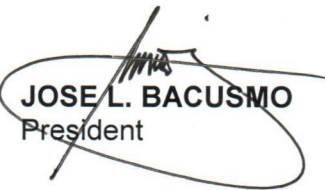
MEMORANDUM CIRCULAR NO. 48

Series of 2010

- T O: All Faculty and Staff of the College of Nursing**
- R E: Attendance to the Orientation-Seminar on VSU's Procurement and Payment Procedures of Supplies, Materials and Equipment**

For uniformity on Procurement and Payment Procedures of Supplies, Materials and Equipment, you are hereby directed to attend the one-day Orientation-Seminar to be held at the **Conference Room of the OVPAF** on **October 5, 2010**, starting at **8:00 a.m.** Please make arrangements with the OVPAF and USSO on your classes.

For your guidance.


JOSE L. BACUSMO
President

cc: Dr. O. B. Posas, OVPAF
Prof. M. B. Loreto, Jr., USSO