



VISAYAS
STATE UNIVERSITY

OFFICE OF THE
PRESIDENT



Memorandum No. ⁶⁹⁵__
Series of 2024

TO: Dr. Rotacio S. Gravoso, VPAA
Ms. Honey Sofia V. Colis, HRMO Director

RE: BOR Resolution No. 60 Approving the Proposed Inclusion of the Course Syllabi as a Requirement for the Release of the Overload Pay for Faculty Members

FROM: DR. PROSE IVY G. YEPES
University President

DATE: August 22, 2024

The undersigned is respectfully forwarding to you the BOR Resolution No. 60 Approving the Proposed Inclusion of the Course Syllabi as a Requirement for the Release of the Overload Pay for Faculty Members.

This is for your information, dissemination, appropriate action following the university policies, and usual support.

cc: University/Board Secretary

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000



Page 1 of 1
FM-00P-01
V05 06-06-2024
No. 24-695



114TH BOARD OF REGENTS MEETING

BOR RESOLUTION NO. 60

Series of 2024

APPROVING THE PROPOSED INCLUSION OF THE COURSE SYLLABI AS A REQUIREMENT FOR THE RELEASE OVERLOAD PAY FOR FACULTY MEMBERS

WHEREAS, the Leyte State University was created by virtue of Republic Act 9158 which converted the then Visayas State College of Agriculture (ViSCA) into a state university last 11 August 2001 which was later renamed Visayas State University (VSU) by virtue of R.A. 9437;

WHEREAS, Paragraph (a), Section 7 of R.A. 9158 provides: "To enact rules and regulations, not contrary to law, as may be necessary to carry out the purposes and functions of the University";

WHEREAS, Section 4 (i) of R.A. 8282 specifically empowers the Board of Regents of the University to "approve the curricula, institutional programs and rules of discipline drawn by the administrative and academic councils";

WHEREAS, the course syllabus contains all essential information needed for the teaching-learning process and should be made available at the start of the semester for all courses, however, its submission has been a perennial issue in the university;

WHEREAS, the University Academic Council deemed it necessary to address audit findings on incomplete submission of the course syllabus by faculty members;

WHEREAS, in its meeting on February 2, 2024, the University Academic Council favorably endorsed the proposal to include the submission of the course syllabi as a requirement for the release of overload pay for approval by the Board;

WHEREAS, the Board recommended to review and redesign the format of the course syllabi, ensuring constructive alignment between course outcomes, student assessment and other elements in the teaching and learning process;

Now, therefore, on motion, duly seconded, and unanimously approved, be it;


Resolved, as it is hereby resolved, that the Board of Regents of Visayas State University approves the proposed inclusion of the course syllabi as requirement for the release of overload pay for faculty members.


IN WITNESS of our approval thereof, we hereby affix our signatures this 7th day of June 2024 at VSU, Baybay City, Philippines.

BOR Action: APPROVAL

HAZEL V. ASALDO
BOR & University Secretary

VSU BOARD OF REGENTS

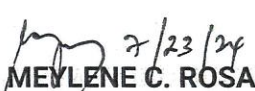

HON. ETHEL AGNES P. VALENZUELA
CHED Commissioner and Chairperson
VSU-Board of Regents



HON. PROSE IVY G. YEPES
VSU President, Vice Chairperson
VSU-Board of Regents

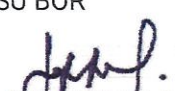
HON. ALLAN PETER S. CAYETANO
Chairperson, Senate Committee on Higher,
Technical and Vocational Education
Member, VSU BOR
Represented by:

(absent)

HON. BERNADETTE REMALLA-MAYBITUIN


HON. MEYLENE C. ROSALES
Regional Director, National Economic and
Development Authority Regional Office VIII
Member, VSU BOR


HON. ERNESTO F. BULAYOG
Faculty Regent - VSU System Faculty Union of
Baybay Leyte
Member, VSU BOR


HON. SHAINA MAE F. LACABA
Student Regent - VSU Student Council Federation
Member, VSU BOR

HON. MARK O. GO
Chair, Committee on Higher & Technical Education
House of Representatives
Member, VSU BOR
Represented by:



HON. MARK MICHAEL O. UNLU-CAY

(absent)
HON. ANDREW RODOLFO T. ORAIS
Regional Executive Director, Department of
Agriculture-RO8
Member, VSU BOR


HON. OSCAR B. POSAS
President, VSU Federated Alumni Association
Member, VSU BOR

Private Sector Representatives:


HON. ALAIN CHARLES J. VELOSO
Member, VSU BOR
Villaba, Leyte


HON. RUPERTO O. APPARRI, III
Member, VSU BOR
Tacloban City, Leyte