

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

OFFICE OF THE PRESIDENT

March 4, 1996

MEMORANDUM NO. 27  
Series of 1996

T O: All Department/Office Heads and Center Directors  
R E: Fire Prevention

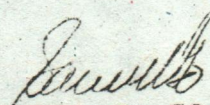
Every March of the year is a Fire Prevention Month. To highlight the observation of the Fire Prevention Month, the town of Baybay organized a street parade where our Fire Truck and its operators were requested to participate. In addition to our participation in the street parade, every ViSCAN must exert all efforts to prevent the occurrence of fire not only during the month of March but also throughout the year.

One of the suggested fire prevention activities is the provision of fire extinguishers in all academic buildings, laboratories and dormitories. The department/office heads and center directors concerned are therefore enjoined to make sure that these fire extinguishers are still functional. Buildings without fire extinguishers or with expired units should acquire or replace them.

Cost for the procurement of fire extinguishers shall be charged to the budgetary allocation of the department/office/centers concerned.

The Security Office is directed to make sure that all fire hydrants are functional.

Please be guided accordingly.

  
SAMUEL S. GO  
President