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Office of the President

02 March 2015

MEMORANDUM NO. 32
Series of 2015


T O: Engr. Apolonio M. Encierto

R E: Designation as Head of the Power, Electricity and Sound Maintenance Unit (PESMU)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby reappointed as Head of the *Power, Electricity, and Sound Maintenance Unit* (PESMU) under the General Services Division effective 02 March 2015 until 31 December 2015, unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

For your information and guidance.


JOSE L. BAGUSMO
President

cc: OVPAF
OVPI
OVPPRGEA
OVPRE
ODAHRD
GSD
OUS
Deans
ODFMD/Budget
Cash
IASO
Accounting
COA
Records
File