



December 11, 2019

MEMORANDUM CIRCULAR NO. 04

Series of 2019

T O: ALL Office/Unit Heads

R E: Human Resource Management Information Systems (HRMIS) Cyber Security training.

The university has finished the Development of the Recruitment, Selection, Placement (RSP), PDS and Plantilla Management of HRMIS that is now accessible online. Please be informed that there will be a Training on Cyber Security to provide comprehensive digital protection from the risk of potential threats such as Data Breach and Identity Theft. This is held on December 18 & 19, 2019 at the Convention Center.

Each Department, office and unit may send at most 2 participants (Secretary, clerk or data controller).

We need your full cooperation. Attendance is highly requested.

REMBERTO A. PATINDOL

Vice President for Administration & Finance

Vision: A globally competitive university for science, technology, and environmental conservation

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.