

OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

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22 December 2021

MEMORANDUM NO. 722 Series of 2021

T O: Ms. Josefina M. Larrosa

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 23, 27, 28, 29, 2021.

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: OHRSPPR

Records File