

VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A **Philippines**

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.vsu-visca.edu.ph

Office of the President

9 March 2009

MEMORANDUM NO. 55 Series of 2009

T Dr. Oscar B. Posas 0:

Designation as Officer-In-Charge, Visayas State University R E:

In connection with my travel to Tarlac, you are hereby designated Officer-In-Charge of the Visayas State University on March 11 – 12, 2009 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

CC: **OVPAA**

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records

File