



LEYTE STATE UNIVERSITY

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Office of the President

13 November 2002

MEMORANDUM NO. 245

Series of 2002

T O: Ms. Adelina O. Carreno — *p 11/19/2002*

R E: Designation as Additional Member of Non-Academic Personnel Board

You are hereby designated additional member of the Non-Academic Personnel Board (NAPB), effective immediately unless sooner terminated or revoked by higher authorities. Attached is a copy of Memorandum No. 92, s. 2002 for your reference. You may coordinate with Dr. Jose M. Alkuino, Jr., Chairperson NAPB regarding this assignment.

Please be guided accordingly.

[Signature]
PACIENCIA P. MILAN

President *[Signature]*

cc: Dr. J. M. Alkuino, Jr., Chairperson NAPB — *11-19*
Prof. N. F. Canada
HRMDO *[Signature]*
Records
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