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Office of the President

31 January 2011

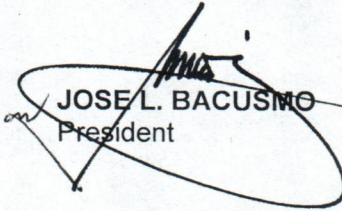
MEMORANDUM NO. 99
Series of 2011

T O: Ms. Teresita L. Quiñanola
**R E: Designation as Head of the Personnel Records and Performance
Evaluation Office (PRPEO)**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Personnel Records and Performance Evaluation Office (PRPEO) effective February 1, 2011 until December 31, 2011 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPAA
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD
Cash
IASO
PRPEO
Accounting
COA
Records
File