



9 August 2021

**MEMORANDUM NO.** 567

Series of 2021

**T O: All Concerned Faculty and Staff**

**R E: Task forces for the Online AACUP Accreditation (Level IV) of the Master of Science in Horticulture (MS in Horticulture) on December 8-12, 2021**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **coordinator, chairpersons, co-chairpersons, and members** of the **Task Forces** for the Online Accreditation (Level IV) of the MS in Horticulture effective August 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
<b>A. Overall Coordination</b>  Dr. Rosario A. Salas	1. Oversees the preparation and submission of the Narrative Profiles, Compliance Reports ( <i>based on the findings and recommendations of the accreditors during the previous visit</i> ), and other documents needed for the accreditation of the MS in Horticulture program;  2. Coordinates the preparation for the presentation of the MS in Horticulture program's narrative profiles during the seminar.
<b>B. Area Incharge</b>	1. Take charge in the preparation of the Narrative Profile of the assigned area
<b>Area 1 – Research</b>  Chair: Dr. Zenaida C. Gonzaga Co-Chair: Prof. Gloria B. Bancalé Members: Mr. Warren L. Obedá Ms. Joy C. Codog Ms. Wendy M. Oquias	2. Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines.  3. Supervise uploading of documents in the Google Site to be shared to the in-house evaluators of VSU and the AACUP accreditors
<b>Area 2 - Performance of Graduates</b>  Chair: Dr. Catherine C. Arradaza Co-Chair: Dr. Santos B. Villocino Members: Ms. Rafonselle M. Moreno Ms. Nylaníe H. Cachuela	4. Inform the ODQA regarding the program's readiness to submit documents for evaluation

<p><b>Area 3 – Community Service</b></p> <p>Chair: Dr. Arsenio D. Ramos  Members: Prof. Roden D. Troyo  Mr. Nestor L. Gaurana Jr.  Ms. Rosalina D. Circulado</p>	<p>5. Serve as local counterparts of the AACUP accreditors</p> <p>6. Attend follow up meetings called by the ODQA or OP</p>	
<p><b>Area 4 - International Linkage and Consortia</b></p> <p>Chair: Dr. Marilou M. Benitez  Members: Dr. Aljay D. Valida  Ms. Genevive B. Villamor  Mr. Reian O. Lanida</p>		
<p><b>Area 5 - Planning Process</b></p> <p>Chair: Dr. Dario P. Lina  Members: Mr. Malvin B. Datan  Ms. Reyna Mae C. Caintic  Mr. Christian Rey D. Cagara</p>		

For your guidance.

  
**EDGARDO E. TULIN**  
President