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Office of the President

17 September 2012

MEMORANDUM CIRCULAR NO. 67

Series of 2012

T O: Vice Presidents/Deans/Department/Office Heads and Center Directors

R E: Forum on the Anti-Red Tape Law and CSC Policy on Cash Advances

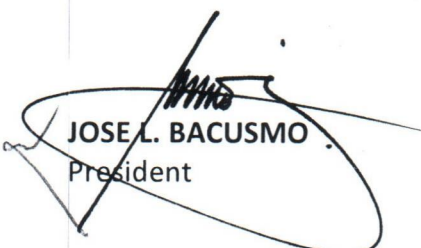
One of the activities lined up by the university in celebrating the 112th anniversary of the Civil Service Commission is a forum on the Anti-Red Tape Law, Citizen's Charter and the CSC policy on liquidation of cash advances on September 24, 2012, 8:30 in the morning at the 1st Floor of the CCE Building. A representative from the Civil Service Commission is invited as the resource person.

The said forum is important in order to ensure good governance in the university and thus, help attain one of the sectoral outcomes under the 5 KRAs of President Aquino. It will also enable the university and the respective offices to get higher rating for the purpose of the Performance Based Bonus as provided for in Executive Order No. 80.

In view of this, all Vice Presidents, College Deans including those from the external campuses, department/office heads and center directors are enjoined to attend this forum. In addition, all accountable officers, petty cashiers and front liners in the different units, and those in the administrative and support services dealing especially with the students and the public are likewise mandated to attend.

To facilitate preparations, all offices are required to submit to ODAHRD the names of those attending the forum.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: ODAHRD
Records
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