



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

21 November 2005

MEMORANDUM NO. 282

Series of 2005

T O: Mr. Gil Impas

Mr. Filadelfo Llano

R E: Written Explanation

Please explain in writing why you should not be charged for misconduct for being at a Videoke Bar at Brgy. Pangasugan during office hours on Friday, November 18, 2005. A Security Guard assigned to check your whereabouts has seen you in said bar and LSU officials also saw you on your way to Brgy. Pangasugan.

Please submit your written explanation within 72 hours from receipt of this memorandum.

PACIENCIA P. MILAN
President out illust

cc:

OVPAF

Registra

ODA

HRMDO

File