



5 August 2022

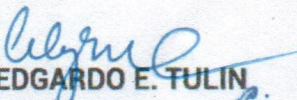
**MEMORANDUM NO. 611**  
Series of 2022

**T O: Dr. Daniel Leslie S. Tan**

**R E: Designation as Officer-In-Charge, Visayas State University**

In view of my official travel to VSU Alangalang Campus and VSU Tolosa Campus, you are hereby designated Officer-in-Charge of the Visayas State University on August 8-9, 2022 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**EDGARDO E. TULIN**  
President

cc: OVPA  
OVPAF  
OVPSAS  
OVPPRGAS  
OVPREI  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
OHIA  
FMO/Budget  
ODHRM/OHRSPPR  
Registrar  
Records  
File