




MEMORANDUM NO. 496
Series of 2024

TO: Dr. Santiago T. Peña Jr. - Chairperson
Dr. Victor B. Asio - Co-Chair
Dr. Rotacio S. Gravoso - Member
Dr. Beatriz S. Belonias - Member
Dr. Mark C. Ratilla - Member
Dr. Jannet C. Bencure - Member
Dr. Ivy C. Emnace - Member
Dr. Ma. Rachel Kim L. Aure - Member
Dr. Leo A. Mamolo - Member
Dr. Pauline S. Caintic - Secretary

RE: Reconstitution of the VSU Publications Evaluation and Incentive Committee

FROM:  **DR. PROSE IVY. G YEPES**
University President

DATE: May 31, 2024

With Dr. Santiago as Chairperson, and Dr. Victor B. Asio as Co-chair and the rest as members, the **Publications Evaluation and Incentive Committee** is hereby reconstituted effective immediately until December 31, 2024, with the following functions:

1. To formulate applicable policies and guidelines on faculty publications (except Instructional Materials) to ensure legitimacy and to uphold ethical standards.
2. To evaluate publications of the faculty, including sabbatical outputs and those submitted for NBC 461 credit.
3. To update and recommend policies and guidelines for the Scientific Publication Award (SPA).
4. To evaluate the applications for Scientific Publication Award (SPA) as per approved SPA Guidelines (BOR Resolution No. 121, s. 2022).
5. To monitor the implementation of the Scientific Publication Award (SPA) in the university.

For this assignment you shall be given appropriate workload by your mother unit/agency.

Please be guided accordingly.