

## OFFICE OF THE PRESI

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Management ISO 9001:2015

22 June 2020

MEMORANDUM NO. 270 Series of 2020

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Ms. Shereen A. Merro

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Designation as Campus Secretary, VSU-Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Campus Secretary, VSU-Tolosa Campus effective July 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Campus Secretary, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC:

VSU-Tolosa

**OVPAA** 

**OVPAF** 

**OVPREI** 

**OVPSAS** 

**OVPPRGAS** 

OUS

ODAHRD/PRPEO

ODF/Budget

IASO

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File

v2 04-27-2020 No. 20-270