



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

*Office of the President*

18 September 2001

**MEMORANDUM NO. 134**

Series of 2001

T O: **Dr. Wolfreda T. Alesna, Head, DDC**  
**Dr. Zosimo M. De la Rosa, Director, FARMI**  
**Dr. Zenaida C. Dumaguing, Head, DAL**  
**Engr. Climaco D. Espina, OIC, LUAPO**  
**Dr. Bimbo T. Mandras, Head, DPP**  
**Dr. Eduardo O. Mangaoang, Head, DOF**  
**Dr. Nerelito P. Pascual, VP Administration, OVPA**  
**Ms. Lucena L. Poliquit, Head, VCO**  
**Ms. Delia L. Silao, Head, VMO**  
**Prof. Dominador S. Ugsang, Principal, VLHS**

SUBJECT: **Designation as Vice President for Administration/Department/  
Center/Office Head on Hold-Over Capacity**

You are hereby directed to continue your functions and responsibilities on a Hold-Over Capacity effective October 1, 2001 until October 31, 2001 or until such time that the Search Committee shall have made their recommendation for approval of the Board of Regents.

While on hold-over capacity, you shall be entitled to whatever privileges attached to the position.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President