



26 March 2024

MEMORANDUM CIRCULAR NO. 59

Series of 2024

T O: All Concerned

R E: Submission of PPMPs and PRs for supplies related to VSU Centennial Anniversary

This is to reiterate OVPAF MC No. 2, Series of 2024 dated 19 January 2024, which was addressed to all VSU Centennial Anniversary Committee Chairman and with subject "Submission of Project Procurement Management Plans and Purchase Requests (PRs) for the VSU Centennial Anniversary".

For those who have not yet submitted their PPMPs and PRs for supplies related to VSU Centennial Anniversary, you have until **tomorrow, March 27, 2024**, to prepare and submit such documents via the SPPMI system. The PRs are urgently needed so that delivery of your requested items will be on time.

For your guidance and compliance.


PROSE IVY G. YEPES
President