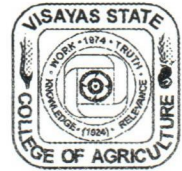


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# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines  
Office of the President



3 January 2000



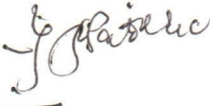


**MEMORANDUM NO. 125**

Series of 2000

**T O: All Staff Concerned**

**R E: Establishment of ViSCA Dormitory Project Management Team**


It has been observed that ViSCA has continuously been beset with problems related to the operations and management of dormitories. To prevent such from recurring, the ViSCA Dormitory Project Management Team composed of the following is hereby created:

Project Director	-	Dr. Paciencia P. Milan	
Project Manager	-	Dr. Corazon B. Batoy	
Assistant Project Manager	-	Engr. Nestor M. Israel	
Technical Staff	-	Engr. Mario Lilio P. Valenzona	
	-	Mr. Silvestre B. Cagande	
	-	Ms. Meriam M. Luna	

As Management Team, you are in-charge of all dormitories in ViSCA – their supervision, effective operation and repair and maintenance.

This supercedes previous memorandum issued regarding this matter.

For immediate compliance.

  
**PACIENCIA P. MILAN**  
President