

288  
May 9, 1989

MEMORANDUM NO. 61  
Series of 1989

T O: Dr. Margarito C. Escalante  
Dr. Eliseo R. Ponce

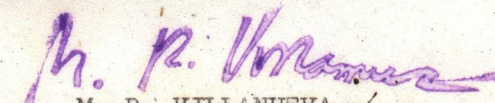
R E: Designation as Officer-in-Charge of the College

In connection with my official travel to Manila to attend the Agritech Administrators' Conference you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture as follows:

Dr. Margarito C. Escalante - this afternoon May 9, 1989 or until the return of Dr. E. R. Ponce

Dr. Eliseo R. Ponce - May 10, 1989 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of General Services and Director of Research and Extension, respectively.

  
M. R. VILLANUEVA  
President

cc: Budget  
COA  
Personnel  
Accounting  
Records  
File