



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



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MEMORANDUM CIRCULAR NO. ¹⁸¹
Series of 2024

TO: All Concerned Participants

RE: Conduct of the Public Financial Management Workshop

FROM:  DR. PROSE IVY G. YEPES
University President

DATE: August 20, 2024

This is to inform you that the **Public Financial Management Workshop** will be held on **September 18-20, 2024 at 8:00AM**, at the **RDE Hall, VSU Main Campus**. Attendance to this workshop is mandatory for all concerned officials, department heads, and administrative staff in the list that follows.

In light of this, effective immediately, any travel or other activities that may interfere with your attendance at this workshop are highly discouraged during the specified dates. Additionally, you are directed not to schedule any trips or engagements that would conflict with this important event.

This workshop is crucial for enhancing our financial management practices and ensuring compliance with government regulations. Your active participation will contribute significantly to the overall success of our financial management strategies.

Please find the attached Program of Activities and List of Participants for your reference.

For your information and usual support.

OFFICE OF THE PRESIDENT

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FM-OOP-02
V05 06-06-2024
No. **24-181**

PROGRAM OF ACTIVITIES

Date and Time	Activity	Assigned Unit/Speaker
Day 1 September 18, 2024		
8:00 – 9:00 am	Registration and Preliminaries - Invocation and Philippine National Anthem - Welcome Remarks - House Rules/Mechanics	Mr. Mike Laurence Lumen Moderator
9:00-11:00	DISCUSSION PROPER	
	1.0 PFM Concepts 1.1 Elements of PFM 1.2 PFM Objectives	IMELDA C. LACERAS, CESO III Director IV
11:00-12:00 noon	OPEN FORUM	Moderator and Resource Speaker
12:00-1:00 PM	Lunch Break	
1:00-4:00pm	Procurement Management: - Linking Planning and Budgeting thru PPMP/APP and LIB Planning	IMELDA C. LACERAS, CESO III Director IV
4:30-5:00 pm	OPEN FORUM	Moderator and Resource Speaker
<i>End of Day 1</i>		

Day 2- September 19, 2024		
8:00-11:00AM	DISCUSSION PROPER	
	PFM Accountability Mechanism: Procurement and Disbursements	FLORITA M. LACDO-O Chief Budget and Management Specialist
11:00-12:00 PM	OPEN FORUM	Moderator and Resource Speaker
12:00-1:00 PM	Lunch Break	
1:00 -3:30 PM	Budgeting in Government 101: Budgeting for SUCs	IMELDA C. LACERAS, CESO III Director IV
3:30 – 4:30 pm	GAD Planning and Budgeting	

4:30-5:00 pm	OPEN FORUM	Moderator and Resource Speaker
End of Day 2		
Day 3- September 20, 2024		
8:00-11:00am	DISCUSSION PROPER	
	- GPPB Updates/Recent Issuances - Early Procurement Activity	FLORITA M. LACDO-O Chief Budget and Management Specialist
11:00 – 12:00pm	OPEN FORUM	Moderator and Resource Speaker
12:00-1:00PM	Lunch Break	
1:00– 3:00pm	Workshop: - PPMP -APP -WFP Preparation per End User Unit	IMELDA C. LACERAS, CESO III Director IV Ms. FLORITA M. LACDO-O Chief Budget and Management Specialist
3:00 -4:00pm	OPEN FORUM	Moderator and Resource Speaker
4:00-5:00pm	Closing Program	Moderator
End of Day 3		

Target Participants: 230

The target participants of this activity are the following:

VSU Officials and Personnel	Campus
Office of the University President	Main Campus
Office of the Vice Presidents	Main Campus
All Campus Chancellors	All Component Campuses
Board Secretary	Main Campus
All College Deans	All Campuses
All Budget Officers	All Campuses
Finance Management Officer	Main Campus
Chief Administrative Officer	Main Campus
Head, Internal Audit Services	All Campuses
BAC Chairs and Members	All Campuses
BAC Secretariat and TWG	All Campuses
Department Heads	All Campuses

Directors under OVPA and OVPREI	Main Campus
Planning Officers	All Campuses
Accounting Personnel	All Campuses
Supply Officers	All Campuses
Head, Gender Resource Center	Main Campus
Director, Quality Assurance	Main Campus
Director, Physical Plant Office	Main Campus
Working Committees	Main Campus

LIST OF PARTICIPANTS

VISAYAS STATE UNIVERSITY – MAIN

A. Office of the University President	4	1. Dr. Prose Ivy G. Yepes 2. Prof. Corazon A. Padilla 3. Mr. Mike Lumen 4. Ms. Elsa Umpad
B. Office of the Vice Presidents	10	1. Dr. Rotacio S. Gravoso and 1 staff 2. Dr. Santiago T. Peña and 1 staff 3. Dr. Elwin J. Yu and 1 staff 4. Dr. Moises Neil V. Serio and 1 staff 5. Dr. Aleli A. Villocino and 1 staff
C. Board Secretary	1	1. Ms. Hazelle Villa-Asaldo
D. Head, Gender Resource Center	1	Prof. Ma. Aurora Teresita W. Tabada
E. Head, International Affairs Office	1	Engr. Hanzel N. Mejia
F. Director, Quality Assurance	1	Dr. Joel Rey U. Acob
G. Head, Culture and the Arts Center	1	Dr. Jude Nonie A. Sales
H. All College Deans	8	1. Dr. Suzette B. Lina 2. Dr. Glenn G. Pajares 3. Dr. Bayron S. Barredo 4. Dr. Jannet C. Bencure 5. Dr. Arturo E. Pasa 6. Dr. Lilian B. Nuñez 7. Mr. Christian Vie Baldonado 8. Dr. Harvie P. Portugaliza
I. Budget Officer	2	Ms. Alicia M. Flores and 1 staff
J. Finance Management Officer	2	Ms. Louella C. Ampac and 1 staff
K. Chief Administrative Officer	2	Atty. Rysan C. Guinocor and 1 staff
L. Head, Internal Audit Services	1	Ms. Maria Teresa A. Cruz
M. BAC Members	18	1. Dr. Elwin Jay V. Yu 2. Ms. Louella C. Ampac 3. Engr. Mario Lilio P. Valenzona 4. Engr. Marlon G. Burlas 5. Engr. Jannet C. Bencure

		6. Dr. Santiago T. Peña JR. 7. Dr. Ivy C. Emnace 8. Dr. Feliciano G. Sinon 9. Dr. Suzette B. Lina 10. Dr. James A. Patindol 11. Atty. Rysan C. Guinocor 12. Dr. Romel B. Armecin 13. Dr. Dionesio M. Bañoc 14. Dr. Merry Christ'l S. Guinocor 15. Mr. Michael Dominic Garrido 16. Mr. Michael Anthony Jay B. Regis 17. Engr. Marlon G. Burlas 18. Ms. Alicia M. Flores
N. BAC Secretariat	11	1. Ms. Jessamine C. Ecleo 2. Ms. Ma. Roberta S. Miraflor 3. Mr. Leopoldo S. Escala Jr. 4. Mr. Marvin M. Lao 5. Ms. Maria Elsa M. Umpad 6. Ms. Lilibeth Victoria V. Pagalan 7. Ms. Caroline B. Anduyan 8. Ms. Dalisay F. Andres 9. Mr. Marvin Bandalan 10. Ms. Jansel Joi C. Villas 11. Dr. Robelyn T. Piamonte
O. BAC TWG Members	17	1. Beljun P. Enaya 2. Norman O. Villas 3. Pauline S. Caintic 4. Vivian V. Balbarino 5. Andrew A. Mazo 6. Genesis C. Albarico 7. Mariane U. Dela Peña 8. Teodora Doris P. Braganza 9. Engr. Hanzel N. Mejia 10. Marcho P. Bandalan 11. Engr. Andy Phil D. Cortes 12. Engr. Clint C. Sarvida 13. Engr. Iñigo Ezekiel Q. Cabase 14. Amiel R. Armada 15. Alexander L. Cabral Jr. 16. Engr. Julius B. Cerna 17. Ma. Chelyn G. Estillore
P. Department Heads	39	1. Dr. Mark Gil A. Vega 2. Dr. Marilyn M. Belarmino 3. Ms. Sheena Mae P. Lubrio 4. Dr. Luz G. Asio 5. Dr. DeeJay M. Lumanao 6. Dr. Robelyn T. Piamonte 7. Dr. Manuel D. Gacutan 8. Dr. Jerry B. Sanguillosa 9. Dr. Aljay D. Valida

		10. Dr. Lynette C. Cimafranca 11. Dr. Ulderico B. Alviola 12. Dr. Lijueraj J. Cuadra 13. Dr. Eusebio R. Lina 14. Dr. Rev Rhizza L. Aure 15. Mr. Paulo G. Batidor 16. Mr. Mark Ryan R. Tripoli 17. Dr. Maria Vanessa E. Gabunada 18. Dr. Al Franjon M. Villaroya 19. Dr. Cheryl C. Batistel 20. Mr. Lourd Franz M. Gabunada 21. Dr. Rosario P. Abela 22. Dr. Shalom Grace C. Sugano-Vega 23. Dr. Andrew A. Mazo 24. Prof Florentino F. Morales Jr. 25. Prof. Epifania G. Loreto 26. Engr. Eldon P. De Padua 27. Engr. Vic Angelo L. Impas 28. Prof. Magdalene Unajan 29. Engr. Charlie S. Andan 30. Dr. Anatolio N. Polinar 31. Dr. Teofanes A. Patindol 32. Dr. Lilian B. Nuñez 33. Ms. Zyra May Centino 34. Dr. Mark C. Ratilla 35. Mr. Randy G. Omega 36. Dr. Lilian B. Nunez 37. Dr. Agnes M. Taveros 38. Dr. Harvie P. Portugaliza 39. Dr. John Philip Lou M. Lumain
Q. Directors under OVPA and OVPREI	18	1. Dr. Ma. Rachel Kim L. Aure 2. Ms. Miriam M. de la Torre 3. Dr. Marilyn M. Belarmino 4. Dr. Robelyn T. Piamonte 5. Dr. Harvie P. Portugaliza 6. Dr. Ivy C. Emnace 7. Dr. Antonio P. Abamo 8. Dr. Feliciano G. Sinon 9. Mr. Jerome O. Arribado 10. Dr. Romel B. Armecin 11. Dr. Marisel A. Leorna 12. Prof. Alan B. Loreto 13. Mr. Marlon M. Tambis 14. Dr. Dennis P. Peque 15. Engr. Eldon P. de Padua 16. Dr. James A. Patindol 17. Dr. Ma. Theresa P. Loreto 18. Dr. Marlito Jose M. Bande 19. Dr. Santiago T. Peña Jr.
R. Planning Officers	2	Engr. Marcelo T. Abrera, Jr.

		Mr. Toni Marc L. Dargantes
S. Income Generating Projects Office Head	1	Ms. Crislin C. Cortes
T. Center for Continuing Education Director	1	Dr. Christy M. Desades
U. Alumni and Community Relations Office Head	1	Engr. Jeffrey Lloyd L. Cagande
V. Accounting Personnel	3	Mr. Nick Freddy R. Bello and 2 staff
W. Supply Officers	2	Ms. Vivian V. Balbarino and 1 staff

VISAYAS STATE UNIVERSITY – ISABEL

VSU ISABEL	
Chancellor (1)	1. Dr. Luzviminda A. Tajos
College Deans (2)	1. Engr. Richard C. Aballe 2. Dr. Marjonnell B. Abella-Chan
Budget Officer (1)	1. Mrs. Emely A. Galler
BAC Members (8)	1. Dr. Rodolfo T. Aunzo Jr. 2. Prof. Gina A. Ellorimo 3. Dr. Catherine L. Chan 4. Mrs. Fe Daphney C. Ramos 5. Mrs. Angelyn F. Hermoso Alternate BAC Members 1. Dr. Jessica S. Esporlas 2. Mr. Stephen C. Temporada 3. Mrs. Ma. Lourdes R. Baloro
BAC Secretariat (3)	1. Engr. Darry Mhei L. Morales 2. Mrs. Maria Rosebelle S. Arellano 3. Mrs. Fevie A. Garcia
Department Heads (6)	1. Dr. Jessica S. Esporlas 2. Dr. Marjonnell B. Abella-Chan 3. Prof. Nolan Federico T. Monserate 4. Engr. Darry Mhei L. Morales 5. Mr. Niño B. Ele 6. Engr. Richard C. Aballe
Planning Officer (1)	1. Engr. Alberto S. Pasana
Accounting Personnel (3)	1. Mrs. Danilita C. Eli 2. Mrs. Jasmin C. Bayot 3. Ms. Nieves B. Reroma
Supply Office (2)	1. Ms. Babyjane P. Corpus 2. Mrs. Divinagracia M. Montajes

VISAYAS STATE UNIVERSITY – VILLABA

Chancellor	MARIA JEHAN P. LIBRE
Deans	
Dean, College of Teacher Education, Arts and Sciences	DR. GERALD B. MONSANTO
Dean, College of Agricultural Sciences	DR. NICOLASA N. FLORENTINO
Budget Officer	MS. DAPHNE LAINE AYO MANSANTO
Head, Internal Audit Services	MR. KIER LAMBERT B. DEMAIN
OIC-Planning Officer	MR. NIÑO ZENAS L. URGEL
OIC-Head Accounting Office	MS. VIVIAN M. GALICIA
Accounting Personnel	MS. JECIL YUZON
Supply Officer	MS. SHERYL P. SIMBAJON
BAC Chair, Co-Chair and Members	
BAC Chairman	DR. GERALD B. MONSANTO
BAC Co-Chairman	MS. SHEENA LEE M. DEMAIN
BAC Member	MS. CARMELLA D. MALIPER
BAC Member	DR. CRISELDA B. INOT
BAC Member	DR. NICOLASA N. FLORENTINO
BAC Secretariat	
BAC Sec. Head	MS. SHERYL P. SIMBAJON
Asst. BAC Sec.	MR. TEODULO B. PULMINAR
Member	MR. NIÑO D. DILLERA
Member	PROF. JESSICA A. DUALLO
Member	MR. NIÑO ZENAS L. URGEL
Dept. Heads	
Head, Dept. of Animal Science	PROF. JESSICA A. DUALLO
Head, Dept. of Crop Science	MR. KIER LAMBERT B. DEMAIN
Head, Dept. Teacher Education and Dept. of Arts and Sciences	MS. SHEENA LEE M. DEMAIN

VISAYAS STATE UNIVERSITY – ALANGALANG

	NAME
Chancellor (1)	JUDITH B. JOMADIAO
College Deans (2)	EDZEL N. BARAS SONIA L. PEDROSA
Budget Officer (1)	ELDA V. DE LOS REYES
Internal Audit Services (1)	LEDEZA BABIANO
BAC Chair and Members (3)	RUTH C. AMODIA SHARON A. COSTELO IMELDA A. LAGARDE
BAC Secretariat (3)	SARAH M. CHUA HONEY JEAN F. FERNANDEZ ARIEL A. TERCEÑO
Department Heads (3)	GONZALO EDMUND V. GARIANDO JEMBOY M. CADENAS JAYSON D. BALDESCO

Planning Officer (1)	LIBERTINE AGATHA F. DENSING
Accounting Personnel (3)	ALLAIN LOYD C. BORER JUVYLITO BALASANOS MA. ANGELES J. AMBIDA
Supply Officers (2)	MARIA LOURDES D. BARRAZA ALFREDO Q. CAPATOY

VISAYAS STATE UNIVERSITY – TOLOSA

	NAME
Chancellor (1)	QUENSTEIN D. LAUZON
College Deans (2)	ANGELYN NOBLE RIZALYN GONZALES
Budget Officer (1)	FRECY YEPEZ
Internal Audit Services (1)	JESSIELYN ABORDO
BAC Chair and Members (3)	MARILOU PEÑEDA SHEREEN MERRO JUNE REY MONTAJES
BAC Secretariat (2)	MARIA ALVA ATHENA PUNDAVELA MELONA DALINO
Department Heads (1)	JET LEE OLIMBERIO
Planning Officer (1)	ARNEL AGRAVA
Accounting Personnel (3)	NELIA ECIJA KAYLLE BIANCAMA GOMEZ
Supply Officers (2)	GAYLEIZA DE LOS SANTOS NISSAN DITAN