

Visayas State University

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Office of the President

26 January 2010

MEMORANDUM NO. Series of 2010

T O: Dr. Eunice I. Beray

R E: Designation as Head, Department of Family & Consumer Sciences

By virtue of the authority vested in me by the VSU Board of Regents, you are hereloy designated Head, Department of Family and Consumer Sciences effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc:

President

OVPAA

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODA

DFCS

Cash

IASO

HRMDO

Accounting

COA

Records

File