



28 October 2022

MEMORANDUM CIRCULAR NO. 122

Series of 2022

T O: Concerned Deans, Department Heads, In-charge of Buildings

R E: Identified Evacuation Sites at VSU During Typhoons

The Crisis Management Committee identified the following buildings as evacuation sites during typhoons/ flooding:

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| 1. Department of Horticulture (DOH) Building | 9. VSU Library (New building) |
| 2. Eco-Farmi Building | 10. Gymnatorium |
| 3. OVPREI RDE Hall | 11. Department of Liberal Arts and Behavioral Sciences (DLABS) Building |
| 4. PhilRootcrops Complex | 12. ODS Complex |
| 5. Engineering Building Complex | 13. College of Nursing Building |
| 6. Regional Climate Change Research and Development Center (RCCRDC) | 14. Old Library Building |
| 7. Advanced Research Innovation Center (ARIC) Building | 15. College of Forestry Building |
| 8. ADE/CME Building | 16. Department of Consumer and Hospitality Management (DCHM) Building |

In this regard, concerned Deans, Heads, or in charge of the identified buildings are requested to always prepare their respective facilities as evacuation sites during typhoons or similar calamities. Particularly determine and prepare the evacuees' living quarters and comfort rooms for use. In addition, essential equipment and facilities should be protected and kept safe while the building is being used as an evacuation site.

The VSU Crisis Management Committee, the USHER, and the DRRMO will determine the number and assignment of the evacuees to the identified evacuation sites.

Faculty and staff who may opt to be evacuated may also use their respective offices as evacuation sites during the typhoon and should also coordinate with University DRRMO for monitoring.

For your guidance and compliance.


EDGARDO E. TULIN

President