



VISAYAS
STATE UNIVERSITY

OFFICE OF THE
PRESIDENT



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Memorandum No. 974
Series of 2024

TO: **Jannet C. Bencure**
Florentino F. Morales, Jr.
Martin Jan E. Mercurio
Raffy Andrew G. Loreto

RE: **UADCO Referendum 25 s. 2024 Approval of Requests for Authority to Practice Profession Beyond Office Hours**

FROM: **DR. PROSE IVY G. YEPES**
University President

DATE: **December 27, 2024**

This is to inform all concerned personnel that the UADCO Referendum 25, Series of 2024 has approved the requests for authority to practice your profession beyond office hours, specifically on Saturdays, Sundays, and holidays.

Please be reminded that this authority is granted under the consideration that your responsibilities as a government employee remain your top priority and must not be compromised. Moreover, all professional activities conducted outside office hours must adhere to existing laws, rules, and regulations applicable to government employees.

We trust that you will uphold the highest standards of professionalism and integrity while availing yourself of this privilege.

For your information and proper guidance.

cc: Board/University Secretary

OFFICE OF THE PRESIDENT

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UNIVERSITY ADMINISTRATIVE COUNCIL

Proposal : *Application for Study Leave*

The UADCO passed:

UADCO Referendum 25, s. 2024

APPROVING THE REQUESTS OF ENGR. JANNET C. BENCURE, ENGR. FLORENTINO F. MORALES, JR. ENGR. MARTIN JAN E. MERCURIO AND ARCH. RAFFY ANDREW LORETO FOR AUTHORITY TO LIMITED PRACTICE OF PROFESSION BEYOND OFFICE HOURS, SPECIFICALLY ON SATURDAYS, SUNDAYS AND HOLIDAYS, PROVIDED THAT THEIR RESPONSIBILITIES AS A GOVERNMENT EMPLOYEE WILL REMAIN THEIR PRIORITY AND WILL NOT BE COMPROMISED.

Name	Dept.	Effectivity	Profession
Morales, Florentino	DGE	January 1, 2025 – December 31, 2025	Geodetic Engr
Bencure, Jannet	DGE	January 1, 2025 – December 31, 2025	Geodetic Engr
Mercurio, Martin Jan	DGE	January 1, 2025 – December 31, 2025	Geodetic Engr
Loreto, Raffy Andrew	PPO	January 1, 2025 – December 31, 2025	Architect & Master Plumber

UADCO ACTION : **APPROVAL via Referendum**

Date : December 27, 2024

Certified True and Correct:


HAZELLE V. ASALDO
Board Secretary-V