



Visayas State University

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Office of the President

19 February 2012

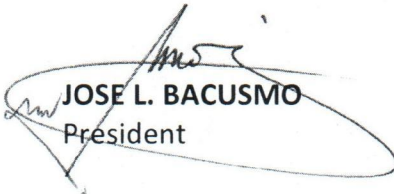
MEMORANDUM NO. 109
Series of 2012

T O: Dr. Othello B. Capuno

R E: Designation as Officer-In-Charge, Visayas State University

In view of my leave of absence, you are hereby designated Officer-In-Charge of the Visayas State University on February 20-24, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
IASO
ODAHRD/PRPEO
FMO/Budget
Records
File