



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

24 April 2003

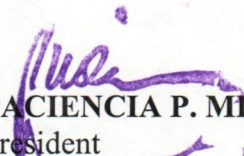
MEMORANDUM NO: 72
Series of 2003

T O: **Dr. Manuel K. Palomar**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Brgy. Pomponan, Baybay you are hereby designated Officer-in-Charge of the Leyte State University on April 25, 2003 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President

cc: Personnel - *4/28/03*
Accounting - *4/28/03*
Cash - *4/28/03*
COA - *4/28/03*
Budget/FMO - *4/28/03*
Records - *4/28/03*