

OFFICE OF THE PRESIDENT

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22 February 2021

MEMORANDUM NO. 216 Series of 2021

T 0:

Ms. Elda V. de los Reyes

R E:

Designation as Head, Office of Finance, VSU-Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Office of Finance, VSU-Alangalang Campus effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc:

VSU-Alangalang

OVPAA

OVPAF

OVPSAS

OVPPRGAS

OVPREI

ODAHRD/PRPEO

ODF/Budget

IAS₀

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File