

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

10 May 2005

MEMORANDUM NO. 102

Series of 2005

T O: Dr. Salvador Dagoy

Ms. Myrna Rojas

R E: Titling of LSU – Isabel Campus Properties

It has come to the attention of this office that there are properties of Isabel campus which has not been issued titles in the name of the school but still with the previous owners.

To protect the interest of the school, you are hereby directed to initiate actions for the titling of all these properties. Expenses incurred relative thereto shall be chargeable to LSU Isabel funds, subject to accounting rules and regulations.

For immediate compliance.

PACIENCIA P. MILAN

President \

cc:

ODA Records File