



10 January 2023

MEMORANDUM NO. 13
Series of 2023

T O: Dr. Daniel Leslie S. Tan
R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel to Tacloban City, you are hereby designated as Officer-in-Charge of the Visayas State University on January 11, 2023 respectively, or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


EDGARDO E. TULIN
President

cc: OVPAA
OVPAF
OVPSAS
OVPPRGAS
OVPREI
OUS
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Directors
Accounting
Cash
COA
OHIA
FMO/Budget
ODHRM/OHRSPPR
Registrar
Records
File