

April 22, 1997

MEMORANDUM NO. 37
Series of 1997

T O: Dr. Vicente A. Quiton
VP for Academic Affairs
Dr. Justiniano L. Seroy
Director of Instruction
Dr. Remigio P. Mollaneda
OIC Head, DAL

SUBJECT: Teaching Performance Evaluation Result of Prof. Trinidad E. Faelnar

Per records on file, Prof. Trinidad E. Faelnar (a regular staff) obtained a rating of Fair (which means below satisfactory) in the teaching performance evaluation made by her students in English 11 (Communication Skills I) during the first semester of SY 1996-1997. The total number of students who evaluated her in that course was thirty (30).

In view of the aforementioned teaching performance please have a dialogue with Prof. Faelnar and explore solutions to her seemingly deteriorating classroom teaching performance.



SAMUEL S. GO
President *ph*

cc: OVPAA
ODI
Administrative/Legal Office
Records Office