



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

16 April 2002

MEMORANDUM NO. 102

Series of 2002

T O: Dr. Manuel K. Palomar, VP for Academic Affairs
Dr. Jose M. Alkuino, Jr., VP for Administration and Finance
Dr. Jose L. Bacusmo, VP for Research and Extension
Dr. Oscar B. Posas, Director for Curriculum & Instructional Materials Dev.
Prof. Daniel M. Tudtud, Jr., University Secretary
Ms. Norma V. Cala, Director for Finance & FMO
Prof. Editha G. Cagasan, Head, Multi-Media Development Center

R E: University Publication Office

Please come to a meeting on April 22, 2002, Monday, ^{3:00 pm} 1:00 pm at the OVPAF Conference Room to discuss important matters regarding the establishment of the University Publication Office.


PACIENCIA P. MILAN
President