OFFICE OF THE PRESIDENT

March 2, 1987

MEMORANDUM NO. 18 Series of 1987

T O: Mr. Ernesto C. Bumatay

R E: Officer-in-Charge

Upon the recommendation of the <u>ad interim</u> OIC, Mr. Eduardo O. Mangaoang, you are hereby designated OIC of the Department of Forestry effective March 3, 1987 until a department head is appointed following established procedures. As OIC, you are expected to perform the functions of a department head in addition to your assigned responsibilities in instruction and research.

Please be guided accordingly.

M. R. VILLANUEVA
President

cc: Executive Committee
Budget
Accounting
Personnel
COA
Records
File