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Office of the President

27 October 2004

MEMORANDUM NO. 242

Series of 2004

T O: All College Deans, Academic Department Heads, Center and Office Heads Concerned

R E: "Bulig Mo, Swerte Mo" Raffles of the Civil Service Commission Employees Multi-Purpose Cooperative

The Civil Service Commission Region VIII Employees Multi-Purpose Cooperative (CSEMPC) will celebrate its Silver Anniversary next year. One of the highlights of the said celebration is the conduct of a raffle promo to raise funds for the acquisition of its multi-purpose building.

Thus, the CSEMPC is soliciting our assistance in distributing the raffle tickets to LSU employees. Since we would like to maintain goodwill and harmonious relationship with the Civil Service Commission, may I request all College Deans, Academic Department Heads, Center and Office Heads to convince staff under you to buy at least one (1) raffle ticket. Ms. Wenifreda T. Oclitaria will facilitate the distribution of tickets per college, department, center/office and the collection of payments. Payments should be remitted to Ms. Oclitaria not later than November 20, 2004.

The cooperation of everybody is earnestly requested.


PACIENCIA P. MILAN
President

cc: Ms. W. T. Oclitaria, OVPAF