

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines Telefax: 053-335-2601

Office of the President

17 June 2004

MEMORANDUM NO. 171
Series of 2004

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Dr. Jose M. Alkuino, Jr.

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Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Tacloban, you are hereby designated Officer-in-Charge of the Leyte State University on June 18, 2004 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN

President A

cc:

Personnel Accounting Cash - 8 - 6/1/44

COA ODF

Budget Records

Recor File

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