



29 May 2017

MEMORANDUM CIRCULAR NO. 39

Series of 2017

T O: All Academic Faculty

R E: Travel Ban and Filing of Leave of Absence

The deadline for submission of all requirements for graduating students will be on June 7, 2017. In this regard, all academic faculty especially thesis advisers, SRC/GAC members, department heads, deans, and other signatories of students' final clearance are refrained from travelling and filing leave of absence from May 29 to June 7, 2017 to give ample time to mentor your advisees and other student needing your help.

Your usual cooperation is highly appreciated.


EDGARDO E. TULIN

President

Vision: *The premier university of science and technology in the Visayas.*

Mission: *Provide excellent instruction, conduct relevant research and foster community engagement that produce highly competent graduates necessary for the development of the country.*
