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Office of the President

11 June 2012

MEMORANDUM NO. 172

Series of 2012

T O: All Concerned

R E: AACCUP Level IV Accreditation

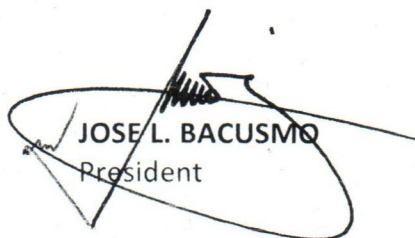
Please be informed that the Level IV AACCUP Accreditation of the Agriculture and Education programs both undergraduate and graduate levels is scheduled on August 20 - 25, 2012. In view of this important activity of the university, you are encouraged to attend the Opening and Closing Programs and the Exit Conference. The exact schedule of these activities and the details will be announced later.

Inasmuch as this is a University activity, your full cooperation is requested one of which is by maintaining the cleanliness and orderliness of your respective offices including comfort rooms/toilets, lecture and laboratory rooms and its immediate surroundings. Moreover, the faculty should be on time for their classes and be ready with their record book, course outlines and other instructional materials that may be required by the AACCUP evaluators during the class observation which is usually done during the 2nd day onwards.

Since, there will also be visitation of laboratories and other physical facilities by the Accreditors, those in-charge are requested to be present during the whole duration of the accreditation to answer questions/inquiries from the accreditors.

Lastly, the research and extension sites should have proper labels and ready for the visitation by the accreditors. There should be an assigned person/s to accompany the accreditors to the sites.

For your guidance and compliance.


JOSE L. BACUSMO
President