



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

*Office of the President*

26 June 2002

**MEMORANDUM CIRCULAR NO. 45**  
Series of 2002

**T O: Zone Leaders**

- a. Dr. Othello B. Capuno (South Zone)
- b. Prof. Lolito C. Bestil (North Zone)
- c. Ms. Milagros L. Gamotin (LSU Market Zone)

**R E: Sanitation and Waste Management**

Based on the recommendation of the Sanitation and Waste Management Committee (SWMC), the zone under your jurisdiction has been divided into sub-zones with corresponding leaders (refer to attachment). The purposes of sub-zoning are to facilitate dissemination of information to each household and to plan/conduct activities to maintain sanitation and cleanliness in each area. Please make the proper coordination with the sub-zone leaders in your respective zone.

Attached also is a summary of the recommendations of the SWMC for dissemination.

  
**PACIENCIA P. MILAN**  
President

cc: All Sub-Zones Leaders  
Offices/Depts./Colleges/Institutes/Centers

## SUMMARY OF SWMC RECOMMENDATIONS

1. **Each household is responsible for its garbage.**
2. **Sort at Source** - There are only two kinds of solid wastes: biodegradable (food, garden, human/animal wastes, etc.) and non-biodegradable/non-recyclable. We must segregate these kinds of solid wastes.
3. **Waste generations, storage and sanitation.**
  - segregate and store solid waste in appropriate covered containers;
  - observe 'Akong Nataran, Akong Limpiyohan"
  - keep pets (e.g. dogs, etc.) in cages or keep them leashed/tethered.
  - backyard production of livestock and poultry is not permitted (*per Memorandum Circular No. 82, S. 2000 dated October 5, 2000 – Revised Housing Guidelines*)
  - littering and scavenging are not allowed
4. **Processing, collection and disposal**
  - open burning of solid wastes shall be discouraged
  - whenever possible, establish compost pits, piles, bin or heaps for biodegradable wastes
  - store properly factory returnable ( R ) and recyclables ( R ) (e.g. paper, glass, metal products)
  - bring/sell the RR to assemblers or junk dealers
  - keep garbage inside houses or fence until the schedule time of collection;
  - each sub-zone shall organize and plan activities related to management of waste in their respective areas

**List of Sub-Zones and Leaders:****SOUTH ZONE**

|             | <b>Sub-Zones</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Leader</b>            |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>I.</b>   | Warner's Apartment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Arpilleda Rolando</b> |
| <b>II.</b>  | <ol style="list-style-type: none"> <li>1. Jose, Venerando</li> <li>2. Alumbro, Edith</li> <li>3. De Pedro, Roque</li> <li>4. Dean, Librada</li> <li>5. Reyes, Carmencita</li> <li>6. Tabada, Winston</li> <li>7. Tan, Perla</li> <li>8. Briones, Elizabeth</li> <li>9. Saladaga, Florencio</li> </ol>                                                                                                                                                                                                                                     | <b>De Pedro, Roque</b>   |
| <b>III.</b> | <ol style="list-style-type: none"> <li>1. Espina, Climaco</li> <li>2. Escalada, Rodolfo</li> <li>3. Montes, Humberto</li> <li>4. Balbarino, Edwin</li> <li>5. Gerona, Reny</li> <li>6. Seroy, Justiniano</li> <li>7. Dabuet, Basilio</li> <li>8. Faelnar, Trinidad</li> <li>9. Napiere, Rebecca</li> <li>10. Ugsang, Dominador</li> <li>11. Gamotin, Milagros</li> <li>12. Cerna, Gaudencio</li> <li>13. Subere, Veronico/Josefina</li> <li>14. Rosillo, Erlinda</li> <li>15. Diputado, Misael</li> <li>16. Bantugan, Sulpecio</li> </ol> | <b>Espina, Climaco</b>   |
| <b>IV.</b>  | <ol style="list-style-type: none"> <li>1. Cala, Roberto/Norma</li> <li>2. Dumaguing, Zenaida</li> <li>3. Sanchez, Serene</li> <li>4. Pascual, Jaime</li> <li>5. Milan/Po, Patsy</li> <li>6. Evangelio, Fernando</li> <li>7. Agarcio, Benjamin</li> <li>8. Javier, Reynaldo</li> </ol>                                                                                                                                                                                                                                                     | <b>Pascual, Jaime</b>    |
| <b>V.</b>   | <ol style="list-style-type: none"> <li>1. Presbitero, Alan</li> <li>2. Abamo, Antonio</li> <li>3. Loreto, Alan</li> <li>4. Salas, Felix</li> <li>5. Villalino, Martha</li> <li>6. Russel, Remedios</li> <li>7. Gerona, Guindolino</li> </ol>                                                                                                                                                                                                                                                                                              | <b>Salas, Felix</b>      |

8. Gapasin, Ruben
9. Noriel, Lualhati
10. Capuno, Othelo
11. Villamayor, Faustino
12. Laguna, Ramon

**VI.**

1. Velarde, Ophelia/Cagasan, Editha
2. Jansalin, Jacob Gleen
3. Garcia, Pastor
4. Quimio, Justino
5. Gravoso, Rotacio
6. Escasinas, Alfredo
7. Tulin, Annabelle
8. Lambert, Nelen

**Garcia, Pastor**

**VII.**

1. Sta. Maria, Guido (Auditor)
2. Canono, Leonardo
3. Vega, Belita
4. Albarico, Verginita
5. Taganas, Ildefonso
6. Pascual, Pedro
7. Amestoso, Felix
8. Cagande, Silvestre

**Pascual, Pedro**

**VIII.**

1. Batoy, Corazon
2. Acabal, Andresito
3. Canada, Norberto
4. Landerito, Nelson
5. Goltiano, Henry
6. Alba, Lolita
7. Avila, Paul
8. Gojoco, Mario
9. Ramirez, Ann Marie
10. Semeros, Edith

**Goltiano, Henry**

**IX.**

1. Bachelor's Apartment

**Godoy, Boy**

**X.**

1. Patindol, Remberto
2. Dagoy, Salvador
3. Sandoval, Sixto
4. Saz, Efren
5. Pascual, Nerelito
6. Israel, Nestor
7. Tan, Daniel
8. Sanico, Rolinda

**Patindol, Remberto**

## NORTH ZONE

- |      |                                                                                                                                                                                                                     |                               |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| I.   | 1. International House (IH)                                                                                                                                                                                         | <b>Belonias, Beatriz</b>      |
| II.  | 1. Lasquites, Heide/Jaime<br>2. De la Rosa, Zosimo<br>3. Beray, Eunice<br>4. ANEC<br>5. Labra, Juan<br>6. Gabunada, Francisco                                                                                       | <b>Gabunada, Francisco</b>    |
| III. | 1. Acedo, Antonio<br>2. Bacusmo, Jose<br>3. Diamante, Lemuel<br>4. Palomar, Manuel<br>5. Israel, Anthony<br>6. Ceniza, Ma. Juliet<br>7. Asio, Victor                                                                | <b>Asio, Victor</b>           |
| IV.  | 1. Former Colis residence<br>2. Ponce, Lucylen<br>3. Governor's House<br>4. Ancheta, Letecia<br>5. Lañada, Eugene<br>6. Former Go's residence<br>7. Piad, Linda<br>8. Loreto, Manolo                                | <b>Lañada, Eugene</b>         |
| V.   | 1. HoneyComb<br>2. Alesna, Wolfreda<br>3. Bertulfo, Isabel<br>4. Bertulfo, Romeo Abel<br>5. Buzon, Belen<br>6. Guarte, Roberto<br>7. Rosal Cottage<br>8. Carcallas, Casimiro<br>9. Pala, Manuelito<br>10. Infirmary | <b>Guarte, Roberto</b>        |
| VI.  | 1. Ferraren & Villacarlos<br>2. Data, Emma<br>3. Abit, Sergio<br>4. Santiago, Rebecca<br>5. Lauzon, Dominador, Jr.<br>6. Oracion, Marilyn<br>7. Taveros, Alberto<br>8. Gonzal, Lelita                               | <b>Lauzon, Dominador, Jr.</b> |

**VII.**

1. Mariscal, Algerico
2. Bestil, Lolito
3. Alcober, Enrique
4. Alkuino, Jose
5. Abit, Jose Delsersgs
6. Quiton, Vicente

**Mariscal, Algerico****VIII.**

1. Pardales, Jose/Andreli
2. Quevedo, Marcelo
3. Sales, Nenito
4. Jaime, Rogelio
5. Chiong, Hermila
6. Daquipil, Lolita
7. Quirol, Paciano
8. Gapuz, Leonardo
9. Tudtud, Danny, Jr.
10. Capacio, Remedios
11. Sedigo, Erna

**Quirol, Paciano****IX.**

1. Mercado, Aurora
2. Bougainvillea Cottage
3. Dahlia Cottage
4. Yakal Cottage
5. VAC Ladies Dorm
6. Power House
7. Comon, Manuel
8. Piol, Cristinito Julian

**Pilapil, Edwin****X.**

1. Guest House
2. Pavilion
3. Waling-waling Dormitory
4. Zea Mays Dormitory
5. Sunflower Dormitory
6. Guest House Annex

**Villocino, Aleli****XI.**

1. ATI-Hostel
2. Abit, Raul
3. Galenzoga, Arnold
4. Caliente, Ajendro
5. Calunangan, Victor
6. President's Cottage

**Galenzoga, Arnold****XII.**

1. Cattleya Cottage
2. Everlasting Dormitory
3. Calachuchi Dormitory
4. Banahaw Residence Hall

**Sedrome, Simeon**

**XIII.**

1. Galinato, Gregorio
2. Narra Cottage
3. Lauan Cottage
4. ROTC Headquarters
5. Gerona, Zenaida
6. Nuñez, Maria/Pete
7. Montajes, Cita/Andot
8. Mascariñas, Rafael
9. Elorcha Cottage

**Galinato, Gregorio****XIV.**

1. Rabino, Pat
2. Solis, Nenita
3. Valenzona, Carlos
4. Belmonte, Rodolfo
5. Goyo, Leonardo
6. Roca, Bonifacio

**Rabino, Pat****RCRC Area**

1. Sudaria, Eutiquio
2. Bales, Milagros
3. Masendo,
4. Jadina, Beatriz
5. Ramos,

**Sudaria, Eutiquio****Upper Dormitories/Fastfood**

1. Sampaguita Dormitory
2. Ilang-ilang Dormitory
3. Mahogany Men's Hall
4. Mulberry Men's Home
5. Mariposa Ladies Hall
6. Kanlaon Graduate Dormitory
7. Mabolo Men's Home
8. Molave Men's Home

**Bulayog, Salome****Bulayog, Ernesto****Omega, Randy****Gilos, Vicente****Fastfood****Calle, Melinda****LSU MARKET ZONE****South Wing**

Fruit Stand  
Groceries Stalls  
Fish/Meat Stalls

**Armenia, Elly****West Wing**

Fast Food Stalls  
EVTELCO

**Rosillo, Jimmy**

**North Wing**

ABC Market  
ViFARD Scientific Supply  
Pascual Store  
Tan's Photography  
FJL's Store (Labra, Fatima Store)  
VEFI Bookstore  
Ediltrudes Store

**Labra, Fatima****East Wing**

Visca Consumer's Coop  
Canoy Store  
Tailoring Shop  
Barber/Shoe Repair Shop  
Jericho Barber Shop  
Avon Store

**Magos, Jericho**