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Office of the President

22 July 2009

MEMORANDUM NO. 165
Series of 2009

T O: Engr. Nestor M. Israel
Engr. Apolonio M. Encierto
Mr. Armando P. Albarico

R E: Reorganization of the Utility Unit of the General Services Division

With the on-going program of the university to further improve the efficiency in the delivery of basic services to the VSU community in terms of water supply, electricity, and other related services, please be informed that effective 03 August 2009, the Utility Unit of the General Services Division of the university will be split into two units; the Electrical and Sound Unit and Water Services Unit to be headed by Engr. Apolonio M. Encierto and Mr. Armando P. Albarico, respectively. Each new unit is directed to prepare their work and financial plan and program for efficient implementation of their respective responsibilities. The work and financial plan shall prioritize the immediate restoration of efficient delivery of water and electricity services to the whole VSU Community.

You are therefore directed to reorganize the existing manpower including regular, casual, and Job Order personnel to effect the efficient implementation of this memorandum. Dr. Roberto C. Guarte, the Vice President for Administration and Finance, is mandated to oversee its implementation and directed to report to this office any progress of the implementation of this Memorandum.

For your guidance and compliance.


JOSE L. BACUSMO
President

cc: OVPAF
ODA
HRMDO
Records
File